



Privacy Notice – Public participants at physical meetings

We need to collect your personal information in order for the public to participate in our Authority and Committee meetings. Your information will be processed in accordance with the UK General Data Protection Regulations (GDPR) and will only be used for this purpose. The lawful basis for processing your information under the GDPR is Article 6(1)(e)¹ and / or 6(1)(f)² where processing is necessary in the exercise of official authority vested in the New Forest National Park Authority (NPA) or for our legitimate interests.

Public participation in meetings

If you have registered to speak in accordance with our speaking procedures which are set out in the [Standing Orders](#), you will need to provide your name and contact details (email and/or phone number) so we can contact you about the meeting, if necessary. Your contact details will only be used in connection with the meeting, and will not be shared with third parties, unless we are obliged to do so by law.

Physical meetings will be recorded and livestreamed on our website and the recording will be available online for a month after the meeting. The recording will also be retained by us for 3 months or until any appeal or challenge has been resolved, whichever is the longer. If you do not wish to be recorded you may ask to have your statement read out by an NPA officer, on your behalf.

As a public authority we are subject to the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 and therefore recordings or parts of them may be supplied to third parties under this legislation and once released the NPA will no longer have control over how the recordings are used or processed by others.

More information

Should you require any further information about how your details will be used or stored and/or would like to access any information we hold about you, please contact our Information & Data Protection Officer on dpo@newforestnpa.gov.uk

Under the GDPR individuals have personal data rights. The Information Commissioner has produced a guide on your rights which can be found on their website by following this link <https://ico.org.uk/for-the-public/>

More details about how the NPA process personal data can also be found on our website <http://www.newforestnpa.gov.uk/privacy-cookies>.

¹ 6(1)(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller – where we are carrying out our statutory obligations.

² 6(1)(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child – where we are undertaking decisions on non-statutory work.