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**New Forest National Park Authority Local Plan Review**

**February 2025**

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| **Call for Sites – Land Availability Assessment**  **Site Submission Form for potential Housing, Employment, Gypsies, Travellers & Travelling Showpeople or Other** |

**IMPORTANT INFORMATION**

This form should be used to put forward sites for housing, employment, Gypsies, Travellers & Travelling Showpeople, and any other uses to be considered as part of the National Park Authority’s Local Plan making process.

* Please complete the questionnaire for each site being submitted for consideration. Please provide as much information as possible.
* You must give your name and address for your submission to be considered.
* **You must attach a map showing the boundaries of the site outlined in red and should include all land necessary for the proposed development (e.g. visibility splays, access, landscaping).** Any other land in the same ownership close to or adjacent to or adjoining the site should be clearly edged in blue.
* There is no need to complete a questionnaire for sites that already have planning permission.
* This form should be returned to the New Forest National Park Authority by **5pm Tuesday 18 March 2025,** either electronically to [policy@newforestnpa.gov.uk](mailto:policy@newforestnpa.gov.uk) or by post to the Policy Team, New Forest National Park Authority, Lymington Town Hall, Avenue Road, Lymington, SO41 9ZG.

**DATA PROTECTION STATEMENT**

We will process personal data in accordance with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018. The information collected in this response form will be used by us to inform the land availability assessment and wider local plan review process. Additionally, we will use your contact information to acknowledge receipt of this questionnaire and if required to seek further information regarding the data provided within the questionnaire.

Personal data will be held securely and will only be used for this purpose.

More details on how we hold personal information can be found at: <http://www.newforestnpa.gov.uk/privacyandcookies>. Should you require any further information about how your details will be used or stored and/or would like to access any information we hold about you, please email our Information & Data Protection Officer at: [dpo@newforestnpa.gov.uk](mailto:memberservices@newforestnpa.gov.uk).

Please note, the site information contained in submitted questionnaires may be made available for public inspection through the preparation and publication of the Authority Housing, Employment and Gypsy & Traveller Land Availability Assessment and may also be disclosed under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, upon request.

**DISCLAIMER**

The assessment of potential housing, employment, Gypsies, Travellers & Travelling Showpeople and/or other sites through the land availability assessment process does not indicate that planning permission will be granted for development, or that the site(s) will necessarily be allocated for development in the Authority’s revised Local Plan.

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|  | Please tick this box to confirm that you have read and agree to submit your information in accordance with the disclaimer and data protection statement. |

Sites may need to be visited to enable a full assessment. By completing and returning this form you consent to officers for the Authority visiting the site in order to make an assessment. Site visits will be conducted unaccompanied wherever possible. Where there may be reasons why an unaccompanied visit may not be practicable (for instance where the site is secured and not visible from the public highway) please indicate below so that alternative arrangements for a site visit can be made as appropriate.

Are there any reasons which would prevent officers of the Authority undertaking a site visit unaccompanied? If so please indicate;

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| Reason(s): |

For office use only:

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| Representor Number: | Site Ref No. |

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| **Your details** | | |
| Name | |  |
| Contact Address | |  |
| Site address | |  |
| Telephone number | |  |
| E-mail address | |  |
| **Your details (Agent) – if applicable** | | |
| Name |  | |
| Company |  | |
| Representing |  | |
| Contact address |  | |
| Telephone number |  | |
| E-mail address |  | |

Please note – if agent details are included above all subsequent correspondence regarding the assessment of sites will be via that agent.

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| **Site details** |  |
| Site address |  |
| Site OS grid reference  (if known) |  |
| Are you the landowner | Yes / No |
| Who is the landowner? (please include contact details if different from above) | |
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| Has the landowner given permission for this site to be submitted? | |
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**Please attach an up-to-date Ordnance Survey based map outlining the precise boundaries of the site in its entirety and the part which may be suitable for development (if this is less than the whole). Without this mapped information we are unable to consider the site.**

**CURRENT AND POTENTIAL USE**

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| **What is the current use of the site?** |
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| **Is there an existing planning permission on the site?** | |
| Yes (please give planning permission number) |  |
| No |  |

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| **What is the estimated area of the site (hectares/acres/square metres)?** | |
| Area of whole site |  |
| Area suitable for development |  |

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| --- | --- | --- |
| **What use do you believe the site is suitable for? Please tick all that apply and explain why:** | | |
| Residential   * How many dwellings do you think could be provided on this site and of what type? |  |  |
| Employment   * Please indicate floorspace in square metres/hectares. |  |  |
| Mixed (residential, industrial, commercial, office)   * Please indicate floorspace in square meters/hectares. |  |  |
| Travellers and Travelling Showpeople (number of pitches/plots) |  |  |
| Habitat Mitigation (nutrient neutrality, BNG, alternative recreational greenspace)   * Please describe the existing land use(s) and habitat on site * Please outline if you are intending to deliver habitat enhancement or uplift to sell biodiversity credits. |  |  |
| Renewable Energy (‘small-scale’ projects as per [Policy SP14](https://www.newforestnpa.gov.uk/planning/local-plan/)) |  |  |
| Other uses (e.g., local green space) |  |  |

**POSSIBLE CONSTRAINTS**

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| **To the best of your knowledge, are there any constraints that may restrict or prevent development on the site (examples are given below)? Please provide brief details:** | |
| Access difficulties |  |
| Existing planning policies (Please outline which) |  |
| Tree cover/protections |  |
| Topography e.g. site levels, drainage |  |
| Impact on local character |  |
| Ownership issues |  |
| Legal issues e.g. Covenants, ransom strips, tenancies |  |
| Contamination/pollution e.g. hazardous polluted ground conditions, air quality and noise issues |  |
| Heritage, environmental and wildlife designation e.g. SSSI, Conservation Area, Listed Buildings, Wildlife Sites, TPOs, Scheduled Ancient Monument |  |
| Flood risk |  |
| Infrastructure requirements e.g. capacity of utilities |  |
| Infrastructure constraints e.g. presence of utilities, pylons |  |
| Viability (including required developer contributions) |  |
| Other considerations |  |
| **If there are constraints on your site, do you believe they could be overcome? If so, please explain.** | |
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**AVAILABILITY**

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| **Is the site immediately available for development?** | | |
| Yes / No |  | If yes, is the site currently for sale and being marketed through a land agent? |

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| **If the site is not immediately available for development, over what broad time frame would you anticipate the site could first become available for development?** | |
| Within the next 5 years i.e. by the end of 2030 |  |
| Within a period of 5-10 years thereafter i.e. between 2030 and 2035 |  |
| Within a period of 10-15 years thereafter i.e. between 2035 and 2040 |  |
| After 15 years i.e. after 2040 |  |

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| **Once started, how many years do you think it would take to develop the site?** |
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**SURVEY AND OTHER ISSUES**

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| **In identifying such a site you are giving permission for an officer of the Authority to access the site in order to ascertain site suitability if necessary. In this context would there be any access issues to the site?** |
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| **If yes, please provide contact details of the person who should be contacted to arrange a site visit.** |
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| **Do you know of any other issues that we should be aware of?** |
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| Thank you for completing this form. It should be returned with a map which clearly identifies the boundary of the site by **5pm Tuesday 18 March 2025** to the New Forest National Park Authority, at the address below:  Policy Team  New Forest National Park Authority  Lymington Town Hall  Avenue Road  Lymington  SO41 9ZG  Or emailed to: [policy@newforestnpa.gov.uk](mailto:policy@newforestnpa.gov.uk) |

**If you have any questions regarding this form or the assessment process please contact the Policy Team via email at** [**policy@newforestnpa.gov.uk**](mailto:policy@newforestnpa.gov.uk)