

RAPC 545/24

NEW FOREST NATIONAL PARK AUTHORITY

RESOURCES, AUDIT AND PERFORMANCE COMMITTEE MEETING – 9 SEPTEMBER 2024

REVIEW OF DATA PROTECTION AND ACCESS TO INFORMATION POLICIES

Report by: Jo Murphy, Information and Data Protection Officer

1 Purpose

- 1.1 Officers are conducting an overall review of the Authority's information policies and practices.
- 1.2 The Committee are asked to approve, subject to any amendments, the Data Protection Policy (**Annex 1**) and the Access to Information Policy (**Annex 2**).

2 Summary

- 2.1 Information rights and privacy are important statutory obligations for us. Getting things wrong can lead to hefty fines and reputational damage, whilst conversely being transparent in our decision making and minimising the risks of data breaches will build public confidence in our actions.
- 2.2 These two policies set out how we will meet our obligations under the relevant legislation, including the UK General Data Protection Regulation, the Data Protection Act 2018, the Freedom of Information Act 2000, the Environmental Information Regulations 2004 and the Privacy and Electronic Communications Regulations (PECR).
- 2.3 In reviewing these policies we have had regard to the Information Commissioner's (ICO) Codes of Practice, their published guidance and their own similar policies.

3 Recommendation

It is recommended that, subject to any amendments discussed and agreed by the Committee, the Data Protection Policy and the Access to Information Policy be approved with immediate effect.

Contact:

Jo Murphy

Tel: 01590 646653

Email: jo.murphy@newforestnpa.gov.uk

Papers:

RAPC 422/20 Annex 1 Data Protection Policy

RAPC 422/20 Annex 2 Access to Information Policy