

NFNPA 572/19

NEW FOREST NATIONAL PARK AUTHORITY

AUTHORITY MEETING – 11 JULY 2019

APPOINTMENTS OF COMMITTEES

Report by: David Stone, Manager of Corporate Services

Summary:

In accordance with its Standing Orders, the Authority is required to appoint its committees at its Annual Meetings. The current membership of the Planning Committee, Resources, Audit and Performance Committee and the Standards Committee is listed in the schedule attached as **Annex 1**. The results of a survey of members' preferred Committee choices is attached as **Annex 2**.

The next agenda item will ask Members to elect Chairs and Deputy Chairs of these Committees.

1. INTRODUCTION

- 1.1 In accordance with the Standing Orders, the Authority is required to re-appoint the membership of its committees at the Annual Meeting. Accordingly, the membership of the Planning Committee, the Resources, Audit and Performance Committee and the Standards Committee must be approved for the period until the next Annual Meeting of the Authority in 2020. In determining the membership and composition of any committee, sub-committee, panel or other group, the Standing Orders require that due regard shall be had to the overall composition of the Authority in terms of the balance between local authority and Secretary of State appointments (Article 4, Part 2 of the 2005 Establishment Order and Articles 13(3) and (4) of Schedule 7 of the Environment Act 1995). The current membership of the Authority is 12 local authority and 10 Secretary of State members (this latter group comprising 6 members appointed by the Secretary of State and 4 Parish members) - Secretary of State-appointed members are identified in **Annex 2** by shading. ***In practical terms, this means that each Committee must comprise one more local authority member than the number of Secretary of State members.***
- 1.2 The membership of the three Committees prior to this Annual meeting of the Authority is listed in the schedule at **Annex 1**.
- 1.3 There are two Secretary of State vacancies on the Authority which are currently being filled. It is suggested that members make appointments to committees in the usual way at this meeting because the timeframes for the two appointments are not known. Once we have received confirmation of these appointments from the Secretary of State the membership of the committees can be revisited at a future meeting of the Authority.
- 1.4 We are also awaiting confirmation of the four Secretary of State Parish representatives on the Authority who have been re-elected at local level but the successful appointees have not yet been formally ratified by the Secretary of State at Defra. It is hoped that this will occur prior to the meeting and officers will update members accordingly. However, the legislation provides that the existing appointments continue for three months following the election if the Authority has not received notification from Defra as to the re-

appointment. This means that the committee memberships can be appointed in the usual way at this meeting, pending receipt of the notification from Defra.

- 1.5 In order to facilitate the process of appointing the membership of the committees at the Annual Authority meeting, the Corporate Services Manager wrote to members on 9 May 2019 inviting them to state their preferred choice for committee membership by completing and returning a committee preference form. The results of the survey of members' preferred committee choices is attached as **Annex 2**.

2. PLANNING COMMITTEE

- 2.1 The Planning Committee at present comprises 13 members: 7 local authority appointed members and 6 Secretary of State members. Following members' responses, 7 local authority appointees and 6 Secretary of State members have volunteered for membership of the Committee. This means that the Committee has sufficient members.

Recommendation 1:

That the membership of the Planning Committee be appointed for the period until the Annual meeting of the Authority in 2020 or until such earlier time as the NPA wishes to amend the membership.

3. RESOURCES AND PERFORMANCE COMMITTEE

- 3.1 Currently, this Committee comprises 9 members: 5 local authority appointed members and 4 Secretary of State members. Following members' responses, 5 local authority members and 4 Secretary of State members have volunteered for membership of the Committee. This means that the Committee has sufficient members.

Recommendation 2:

To appoint the membership of the Resources, Audit and Performance Committee (5 local authority members and 4 Secretary of State members) for the period until the Annual meeting of the Authority in 2020 or until such earlier time as the NPA wishes to amend the membership.

4. STANDARDS COMMITTEE

- 4.1 At present, this Committee comprises 5 members: 3 local authority and 2 Secretary of State members. Following receipt of members' preferences, this Committee now has 4 volunteers (2 local authority members and 2 Secretary of State members). This means that the committee requires one further local authority member on the Committee.

Recommendation 3:

To appoint the membership of the Standards Committee (3 local authority members and 2 Secretary of State members) for the period until the Annual meeting of the Authority in 2020 or until such earlier time as the NPA wishes to amend the membership.

Contact: David Stone
Tel: 01590 646645,
Email: david.stone@newforestnpa.gov.uk

Papers:
NFPA 572/19 Cover paper

NFPA 572/19 Annex 1: Current Committee membership

NFPA 572/19 Annex 2: Results of members' committee preference survey

Equality Impact Assessment: There are no equality or diversity implications arising directly from this report.

**NFNPA 572/19
Annex 1**

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COMMITTEE MEMBERSHIP PRIOR TO ANNUAL MEETING IN JULY 2019

STANDARDS COMMITTEE (5 Authority members)	PLANNING COMMITTEE (13 Members)	RESOURCES, AUDIT AND PERFORMANCE COMMITTEE (9 Members)
Gordon Bailey (Local Authority Member)	Gordon Bailey (Local Authority Member)	David Bence (SoS Member)
George Bisson (SoS Member)	David Bence (SoS Member)	Oliver Crosthwaite-Eyre (SoS Member)
Harry Oram (SoS Member)	George Bisson (SoS Member)	Vacancy – previously Richard Frampton (Local Authority Member)
Leo Randall (Local Authority Member)	Richard Clewer (Local Authority Member)	David Harrison (Local Authority Member)
Vacancy – previously Pat Wyeth (Local Authority Member)	Oliver Crosthwaite-Eyre (SoS Member)	Patrick Heneghan (SoS Member)
	Vacancy – previously Richard Frampton (Local Authority Member)	Edward Heron (Local Authority Member)
	Gavin Parker (SoS Member)	Mel Kendal (Local Authority Member)
	Leo Randall (Local Authority Member)	Neville Penman (Local Authority Member)
	Barry Rickman (Local Authority Member)	John Sanger (SoS Member)
	John Sanger (SoS Member)	
	Ann Sevier (Local Authority Member)	
	Richard Taylor (SoS Member)	
	Vacancy – previously Pat Wyeth (Local Authority Member)	

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RESULTS OF MEMBERS' SURVEY ON PREFERRED COMMITTEE MEMBERSHIP FOR 2019/2020

NB – shading in the table below identifies Secretary of State-appointed members

MEMBER	STANDARDS COMMITTEE (5 Members – 3 LA and 2 SoS)	PLANNING COMMITTEE (13 Members – 7 LA and 6 SoS)	RESOURCES, AUDIT AND PERFORMANCE COMM. (9 Members – 5 LA and 4 SoS)
Gordon Bailey		X	X
David Bence		X	X
Sue Bennison		X	
George Bisson	X (2 nd)	X (1 st)	
Richard Clewer		X	
Oliver Crosthwaite-Eyre		X (2 nd)	X (1 st)
David Harrison			X
Edward Heron	X (1 st)		X (2 nd)
Patrick Heneghan			X
Ann Sevier		X	
Mel Kendall			X
Keith Mans			
Harry Oram	X		
Gavin Parker		X	
Neville Penman			X
Caroline Rackham		X	
Leo Randall	X (2 nd)	X (1 st)	
Barry Rickman		X	
John Sanger		X	X
Richard Taylor		X	
SoS Vacancy			
SoS Vacancy			