1 Purpose

1.1 To present first quarter progress against the 2014-15 Operational Plan objectives.

2 Introduction

2.1 Each year the Authority produces an Operational Plan which details the main activity of the Authority during the year aimed at setting out how we will deliver the Authority’s two purposes and duty and the plan for the delivery of the objectives set out in the Authority’s 2011-2015 Business Plan.

2.2 Both the overarching 2010-2015 Management Plan for the New Forest and the Authority’s Business Plan (2011-2015) are due for renewal on 1 April next year and officers have already commenced work towards the renewal of these documents - the views and input of all members will be sought on both Plans before they are submitted for approval to the Authority in March 2015.

2.3 This report comprises the first quarter update on progress against the actions in the 2014/15 Operational Plan (attached as Annex 1) based on a traffic light system of green – on track; amber – off track but not significant; and red – significantly off track. Individual owners for each outcome have been named to ensure clear lines of accountability. In line with members’ previous requests, an explanatory note has been added in the “Risk and mitigation” column to clarify the reasons and next steps as applicable where targets had been flagged red or amber.

2.4 Members were also keen to understand the impact of in-year “pop up” or active political issues which had time and resource implications for the Authority and which were not initially contained in the Operational Plan. Members also felt that such issues needed to be handled in a proportionate way and not detract the Authority from its Operational Plan. A significant issue falling into this category was the finalising of the content of the Charter for cycle event organisers, including the degree to which different stakeholders wished to be listed as supporters of the Charter. A second significant event was bringing the bike docking system to an agreed conclusion involving members’ input through the Task and Finish Group and associated community engagement. Both these issues have had an impact on the actions in the Operational Plan – please see Enjoy, page 8 and Prosper page 7.
2.5 Officers have also identified which actions remained to be completed at the end of the 2013/14 Operational Plan period and the three actions concerned are set out in the schedule attached as Annex 2. In the first case, the NPA decided not to proceed with the community infrastructure levy and in the latter two cases, the activities concerned were unable to be completed within the timeframe and were carried over to the 2014/15 Operational Plan - the text included in the risks and mitigation column at the end of the 2013/14 period has been retained in the schedule to provide an update for members on the uncompleted actions. Officers will also be on hand to provide further clarification on the progress of these activities if required by members.

3. Update on the Authority’s Annual Report

3.1 Members will recall that the NPA’s 2013/14 ‘Annual Report’ was produced and circulated at the Annual Authority meeting on 26 June 2014. That Report set out the key highlights of 2013/14 and provided an overview of the year, including case studies, in a presentable/readable format for stakeholders.

3.2 In preparing for the publication of next year’s Annual Report, officers propose to seek members’ input into the content and format of this document and will be bringing a report to this Committee early in 2015 with a view to members providing a steer as to what key achievements and highlights they would like to see reflected in the report prior to its publication in June 2015.

4 Equality and Diversity Implications

4.1 There are no equality or diversity implications arising directly from this report.

5 Recommendations:

That the Committee note the first quarter progress against the actions contained in the 2014/15 Operational Plan.

NFNPA/RAPC 232/14 Cover paper

Contact:

David Stone
Corporate Services Manager
Tel: 01590 646645