

## NFNPA 524 /17

### NEW FOREST NATIONAL PARK AUTHORITY

### AUTHORITY MEETING – 13 JULY 2017

#### APPOINTMENTS OF COMMITTEES

**Report by:** David Stone, Manager of Corporate Services

#### **Summary:**

In accordance with its Standing Orders, the Authority is required to appoint its committees at its Annual Meetings. The current membership of the Planning Development Control Committee, Resources, Audit and Performance Committee and the Standards Committee is listed in the schedule attached as **Annex 1**. The results of a survey of members' preferred Committee choices is attached as **Annex 2**.

The next agenda item will ask Members to elect Chairs and Deputy Chairs of these Committees.

#### **1. INTRODUCTION**

- 1.1 In accordance with the Standing Orders, the Authority is required to re-appoint the membership of its committees at the Annual Meeting. Accordingly, the membership of the Planning Development Control Committee, the Resources, Audit and Performance Committee and the Standards Committee must be approved for the period until the next Annual Meeting of the Authority in 2018. In determining the membership and composition of any committee, sub-committee, panel or other group, the Standing Orders require that due regard shall be had to the overall composition of the Authority in terms of the balance between local authority and Secretary of State appointments (Article 4, Part 2 of the 2005 Establishment Order and Articles 13(3) and (4) of Schedule 7 of the Environment Act 1995). The current membership of the Authority is 12 local authority and 10 Secretary of State members (this latter group comprising 6 members appointed by the Secretary of State and 4 Parish members) - Secretary of State-appointed members are identified in **Annex 2** by shading. ***In practical terms, this means that each Committee must comprise one more local authority Member than the number of Secretary of State members.***
- 1.2 The membership of the three Committees prior to this Annual meeting of the Authority is listed in the schedule at **Annex 1**.
- 1.3 In order to facilitate the process of appointing the membership of the Committees at the Annual Authority meeting, the Corporate Services Manager wrote to members on 31 May 2017 inviting them to state their preferred choice for committee membership by completing and returning a committee preference form. The results of the survey of members' preferred committee choices is attached as **Annex 2**.
- 1.4 Members are requested to note that there are currently three Secretary of State vacancies on the Authority (in respect of Judith Webb, John Pemberton and Russell Wynn). The Secretary of State is not expected to confirm appointments to these vacancies until the end of July and there may therefore be a need to appoint these new members to remaining SoS vacancies on committees and representation on outside

bodies at the next Authority meeting on 12 October 2017. Sally Arnold's replacement on the Authority for the North East Quadrant (Richard Taylor) is also awaiting confirmation from the Secretary of State.

## **2. PLANNING DEVELOPMENT CONTROL COMMITTEE**

2.1 The Planning Development Control Committee at present comprises 15 members: 8 local authority appointed members and 7 Secretary of State members (the Committee is currently carrying 3 Secretary of State vacancies and 2 Local Authority vacancies). Following members' responses, 7 local authority appointees and 4 Secretary of State members have volunteered for membership of the Committee. Based on the current membership, this means that 3 more Secretary of State volunteers and one more local authority volunteer would be required to retain the existing Committee membership. As members are aware, the Committee has not been operating with the full 15 members for some time and it is suggested that a more practical membership would be 13 members (7 local authority and 6 Secretary of State members) which means that there would be sufficient local authority members on the Committee. There would still be two Secretary of State vacancies on the Committee but these would be made up when the three SoS appointees and Richard Taylor's appointment are confirmed by the Secretary of State at the end of July (see paragraph 1.4 above).

### **Recommendation 1:**

- a) That the membership of the Planning Development Control Committee be reduced to 13 members (7 local authority members and 6 Secretary of State members);**
- b) That the membership of the Committee be appointed for the period until the Annual meeting of the Authority in 2018 or until such earlier time as the NPA wishes to amend the membership.**

## **3. RESOURCES AND PERFORMANCE COMMITTEE**

3.1 Currently, this Committee comprises 9 members: 5 local authority appointed members and 4 Secretary of State members (the Committee is currently carrying one Secretary of State vacancy and one Local Authority vacancy). Following members' responses, 6 local authority members and 3 Secretary of State members have volunteered for membership of the Committee. This means that one more Secretary of State member would be required to retain the existing Committee membership and one local authority member would be required to stand down. The Secretary of State vacancy on the Committee could be appointed at the October Authority meeting once the SoS vacancies on the Authority have been filled.

### **Recommendation 2:**

**To appoint the membership of the Resources, Audit and Performance Committee (5 local authority members and 4 Secretary of State members) for the period until the Annual meeting of the Authority in 2018 or until such earlier time as the NPA wishes to amend the membership.**

## **4. STANDARDS COMMITTEE**

4.1 At present, this Committee comprises 5 members: 3 local authority and 2 Secretary of State members (the Committee is currently carrying one Local Authority vacancy). Following receipt of members' preferences, this Committee now has 5 volunteers (3 local

authority members and 2 Secretary of State members). This means that there are sufficient local authority and Secretary of State members on the Committee.

**Recommendation 3:**

**To appoint the membership of the Standards Committee (3 local authority members and 2 Secretary of State members) for the period until the Annual meeting of the Authority in 2018 or until such earlier time as the NPA wishes to amend the membership.**

**Contact:**

David Stone  
Tel: 01590 646645,  
Email: [david.stone@newforestnpa.gov.uk](mailto:david.stone@newforestnpa.gov.uk)

**Papers:**

**NFNPA /17/524**

Cover paper

**NFNPA /17/524 Annex 1:**

Current Committee membership

**NFNPA /17/524 Annex 2:**

Results of members' committee preference survey

**Equality Impact Assessment:** There are no equality or diversity implications arising directly from this report.

**NFNPA 524/17  
Annex 1**

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**AUTHORITY MEETING – 13 JULY 2017**

**COMMITTEE MEMBERSHIP PRIOR TO ANNUAL MEETING IN JULY 2017**

<b>STANDARDS COMMITTEE (5 members)</b>	<b>PLANNING DEVELOPMENT CONTROL COMMITTEE (15 Members)</b>	<b>RESOURCES, AUDIT AND PERFORMANCE COMMITTEE (9 Members)</b>
Gordon Bailey (Local Authority Member)	Gordon Bailey (Local Authority Member)	Gordon Bailey (Local Authority Member)
George Bisson (SoS Member) (Deputy Chairman)	George Bisson (SoS Member)	Oliver Crosthwaite-Eyre (SoS Member)
Phil Marshall (SoS Member) (Chairman)	Oliver Crosthwaite-Eyre (SoS Member)	Richard Frampton (Local Authority Member)
Leo Randall (Local Authority Member)	Richard Frampton (Local Authority Member)	David Harrison (Local Authority Member) (Chairman)
<i>Vacant – Previously Andy Moore Local Authority Member</i>	Penny Jackman (Local Authority Member)	Edward Heron (Local Authority Member)
	Harry Oram (SoS Member)	John Sanger (SoS Member)
	Leo Randall (Local Authority Member) (Deputy Chairman)	Marian Spain (SoS Member) (Deputy Chairman)
	Barry Rickman (Local Authority Member)	<i>Vacant – Previously Ken Thornber (Local Authority Member)</i>
	John Sanger (SoS Member)	<i>Vacant – Previously John Pemberton (SoS Member)</i>
	Pat Wyeth (Local Authority Member) (Chairman)	
	<i>Vacant – Previously Russell Wynn (SoS Member)</i>	
	<i>Vacant – Previously Sally Arnold (SoS Member)</i>	
	<i>Vacant – Previously Ken Thornber (Local Authority Member)</i>	
	<i>Vacant – Previously Andy Moore (Local Authority Member)</i>	
	<i>Vacant – Previously Judith Webb (SoS Member)</i>	

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**AUTHORITY MEETING – 13 July 2017**

**RESULTS OF MEMBERS' SURVEY ON PREFERRED COMMITTEE MEMBERSHIP FOR 2017/2018**

***NB – shading in the table below identifies Secretary of State-appointed members***

MEMBER	STANDARDS COMMITTEE (5 Members)	PLANNING DEVELOPMENT CONTROL COMM. (13 Members)	RESOURCES, AUDIT AND PERFORMANCE COMM. (9 Members)
Gordon Bailey	2 <sup>nd</sup>	1 <sup>st</sup>	2 <sup>nd</sup>
George Bisson	2 <sup>nd</sup>	1 <sup>st</sup>	
Richard Clewer		1 <sup>st</sup>	
Oliver Crosthwaite-Eyre		1 <sup>st</sup>	1 <sup>st</sup>
Richard Frampton		1 <sup>st</sup>	1 <sup>st</sup>
David Harrison			1 <sup>st</sup>
Edward Heron			1 <sup>st</sup>
Penny Jackman		1 <sup>st</sup>	
Mel Kendall			1 <sup>st</sup>
Keith Mans			
Phil Marshall	1 <sup>st</sup>		
Harry Oram		1 <sup>st</sup>	
Neville Penman			1 <sup>st</sup>
Leo Randall	2 <sup>nd</sup>	1 <sup>st</sup>	
Barry Rickman		1 <sup>st</sup>	
John Sanger		1 <sup>st</sup>	2 <sup>nd</sup>
Marian Spain			1 <sup>st</sup>
Richard Taylor			
Pat Wyeth	2 <sup>nd</sup>	1 <sup>st</sup>	
3 SoS Vacancies			