Viewing applications without registering

Contents

Application Details

Once you have selected an application from your search results the application's details will be displayed.
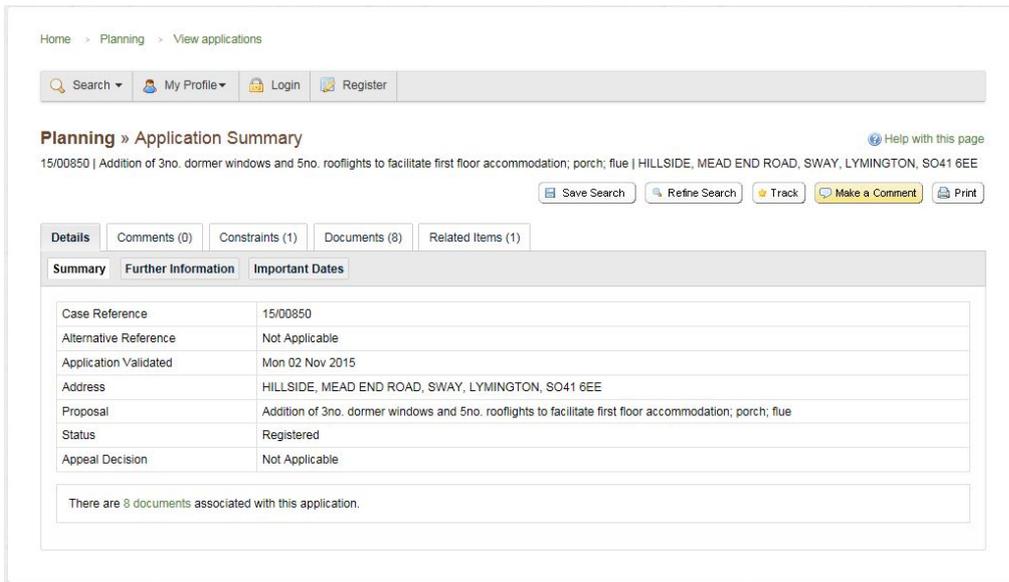
The application details are displayed at the top of the page, with further tabs below containing all of the relevant information about the application.

Details

1.   Click on the **Details** tab to display the full details relating to the application.
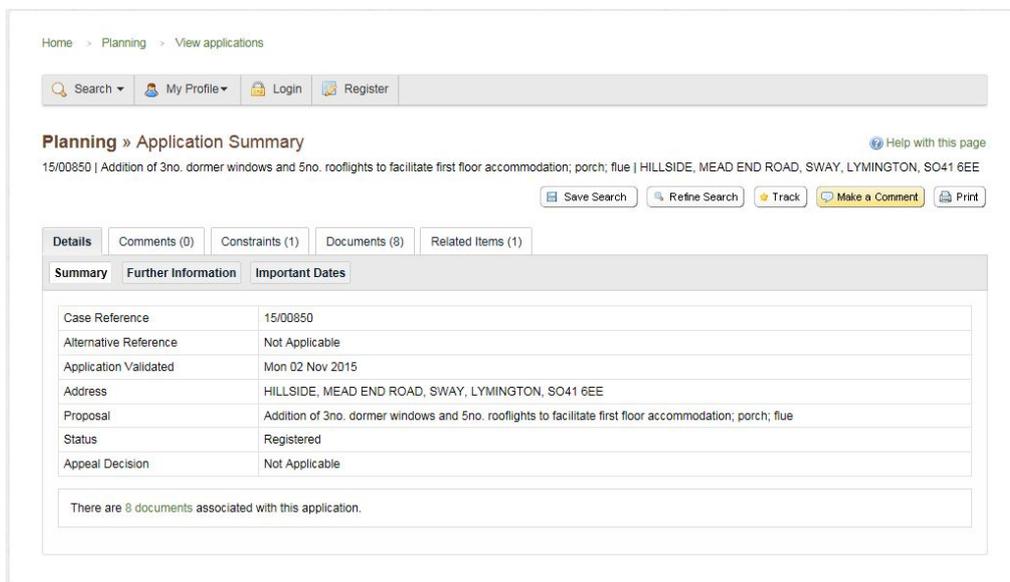

2.   The Application Details are split up into three tabbed sections. Click on the appropriate tab to display those details:

- **Summary** – displays the basic information pertaining to the application. The summary also identifies the number of the **documents**, **cases**, **comments** and **properties** that have been added to this application. Click on one of these to view them.

- **Further Information** – displays additional information about the application that was not included in the summary.
- **Important Dates** – displays the dates on which important events in the lifespan of the application occur from initial submission through to the decision.

Comments

1. Click on the **Comments** tab to display comments that have been made about this application.
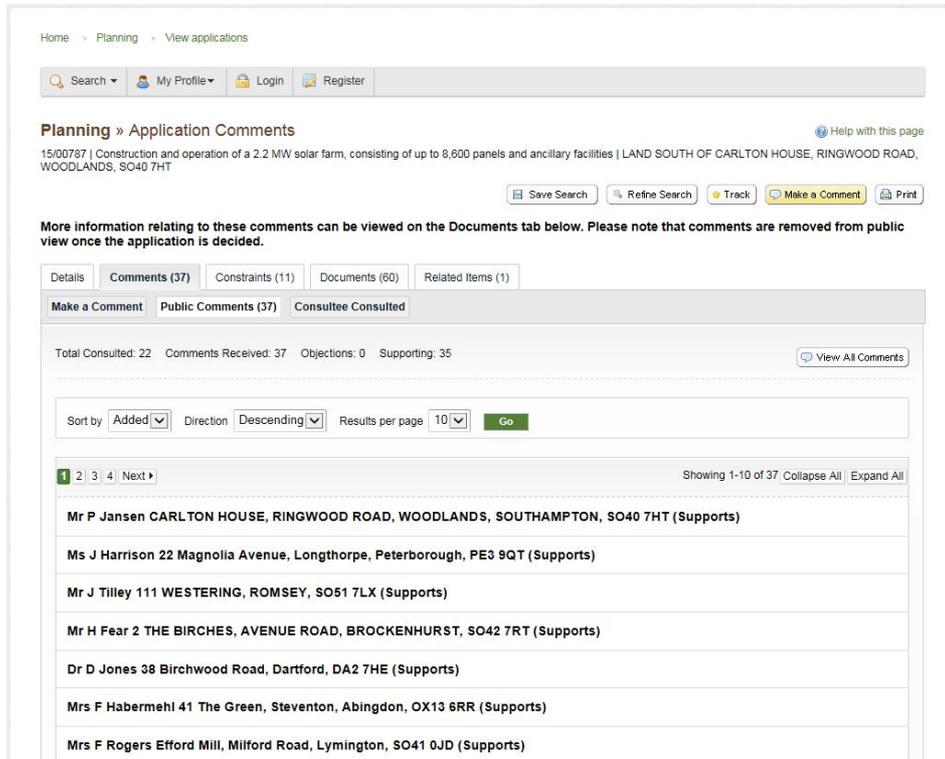
2. Comments can either be submitted by members of the public or by people who have been consulted about the application. Click on **Public Comments** or **Consultee Consulted** as appropriate.

3. The **Public Comments** screen shows everyone who has commented and their stance. The **Consultee Consulted** screen shows all the consultees who have been consulted, but they may not comment on the application.
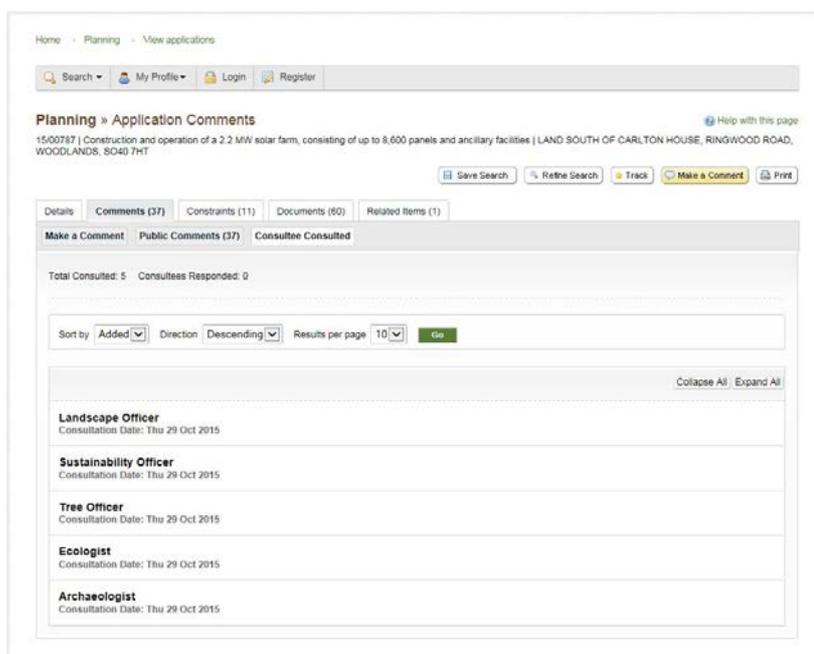
4. At the top of the **Public Comments** screen there are four headings:

- Total Consulted – Shows the number of near neighbours notified of the application.
- Comments Received – Shows the total number of people who have commented. (If a person has more than one comment, they will only appear once on this list).
- Objections – Shows the number of people that are objecting the application.
- Supporting – Shows the number of people that are supporting the application.

The totals for the Objections and Supporting might not add up to the number of Comments Received. This is because some of the comments are neutral (the difference between the **Comments Received** number and total number of **Objections** and **Supporting** is the number of neutral comments received).

5. You can re-order the list by the date the comment was added or by the commenter's name. Select one of these from the **Sort by** drop down list, then click on **Go**.

6. To change the direction of the list select Ascending or Descending from the **Direction** drop down list, followed by **Go**.

7. To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.

8. If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.

9. Comments are displayed showing the name of the commenter, their address and their stance on the application (objects, supports or neutral).

10. The **View All Comments** button will take you to the documents screen, but no documents will be visible.

Home › Planning › View applications

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Planning » Planning Application Documents   ❓ Help with this page
15/00735 | 2No. new dwellings with garages; demolition of existing dwelling. | TIMBERTOP, FOREST PARK ROAD, BROCKENHURST, SO42 7SW

⭐ Track   🖨 Print

Details | Comments (22) | Constraints (15) | **Documents (52)** | Related Items (1)

Filter By: Document Type ▾ Show All ▾ **Apply**

Date Published ⇕	Document Type ⇕	Description ⇕	View

11. From this screen you can filter by **Document Type** or **Description**.

- **Document Type** – Use the second drop down box and select the desired type. (only document types that are uploaded to that application will be on the list).
- **Description** – Use the search box and type in the word/phrase to be searched for.

12. Alternatively, the comments can be viewed under the **Documents** tab. All the documents will be visible.

13. The **Expand All** and **Collapse All** functions are not available.

14. To add a comment to the list, click on **Make a Comment**.

15. If you've registered and are logged in, your name and address are added automatically to the form. If these are not correct, click on **update my personal details** and make the appropriate changes. Add any further details in the remaining boxes.

16. Otherwise enter your details manually – you don't have to be registered to make a comment.

17. The **Commenter Type** drop down list describes the type of people who may need to make a comment about an application. This is either neighbours or interested parties. Select the one that applies to you.

18. Select whether you object, support or are neutral in the **Stance** option.

19. Enter the details of your comment in the **Your Comment** box.

20. If you want to receive an email confirming that your comment has been received, check the **Send me an email confirming my comments box**.

21. When you have completed all the details, click on the **Submit** button. Your comment will appear in the Comments page for this application. (Please note this isn't instant and may take up to one working day).

Constraints

1. Click on the **Constraints** tab to display any constraints that have been placed on this application.

Documents

1.   Click on the **Documents** tab to display any documents that have been added to the application.

2.   You can re-order the list according to:

  - **Date Published**

  - **Document Type**

  - **Description.**

Click on the appropriate heading to sort the list.

3.   The documents can be filtered by either **Document Type** or **Description**.

  - **Document Type** – Use the second drop down box and select the desired type. (only document types that are uploaded to that application will be on the list).
  - **Description** – Use the search box and type in the word/phrase to be searched for.

4.   To view any of the documents in a separate window, click on the icon under **View** at the end of the row.

Related Items

1.   Click on the **Related Items** to view a summary of additional information related to the application.

These may include:

- **Applications**

- **Appeals**

- **Properties.**

2.   To view any of the listed items, click on its title.

Property Details

Once you have selected a property from your search results the properties details will be displayed.
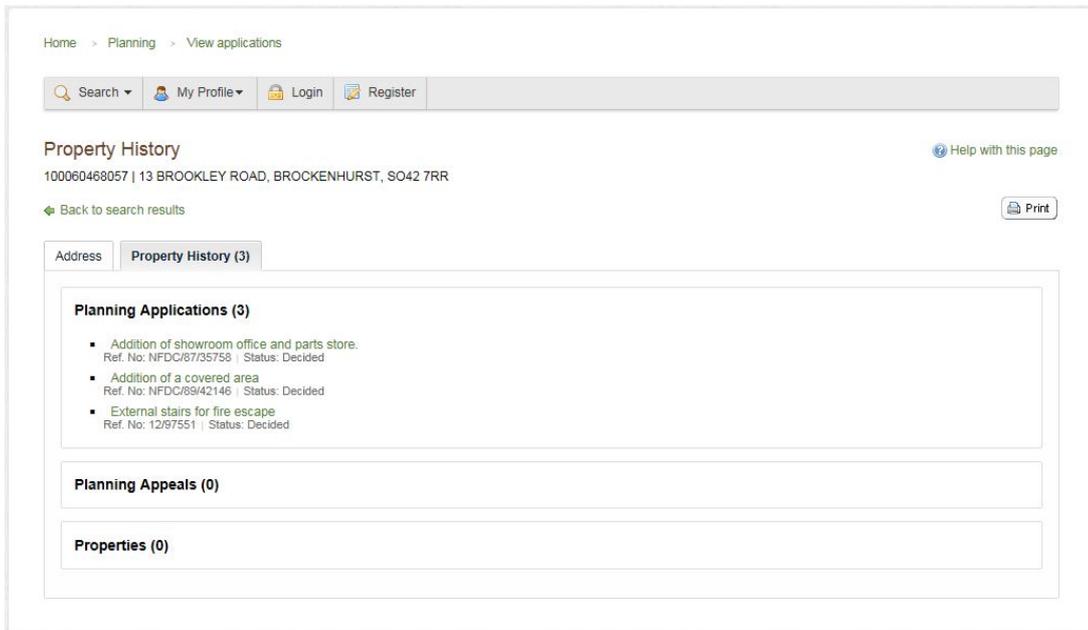

This will show you details about the property such as the postcode and the parish.

Property History

1. This page will show you more information about the property.

2. These may include:

    -   **Planning Applications** – This will show any planning applications that have been submitted that relate to the property.

    -   **Planning Appeals** – This will show any planning appeals that are associated with the property.

    -   **Properties** – This will show any related properties.

3. Please note that not all planning applications will show under the **Planning Applications** as some of the older applications will not pull through. (See table for viewing applications)