

**Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.
Checklist**

Only one copy of the application form is required. Plans should be dated and numbered, show their metric scale, a scale bar and include key dimensions.

Information Required	Included	Reason if not included
<ul style="list-style-type: none"> ▪ Completed form including: <ul style="list-style-type: none"> ▪ Clear identification of the trees concerned ▪ A full and clear specification of the works to be carried out and where trees are protected by a TPO you must provide reasons for the work ▪ Sketch Plan or map showing the location of the trees 		
<p>For works to trees covered by a TPO, where applicable provide evidence in support of:</p> <ul style="list-style-type: none"> ▪ alleged subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ▪ Other structural damage – written technical evidence ▪ Condition of the tree(s) – Provide written arboricultural advice or other diagnostic information from an appropriate expert if it is diseased or you have fears that it might break or fall. 		