



Volunteering Opportunities in Archaeology

Archaeological Researcher Tasks

Are you interested in the Heritage of the
New Forest?

We are seeking volunteers interested in
assisting us search through public and
private archives relating to the New Forest
during all heritage periods, and digitising
relevant information to be added to the
project archive .



Role Description

The collections will be in various locations across the New Forest and further afield, all training and equipment is provided.

Key roles include:

- Working across a variety of New Forest locations and further afield
- Undertaking online research and assessment
- Visiting candidates and sites chosen by the project team to assess their archive.
- Capturing (digitising) material appropriate to the project.
- Preparing records for addition to the “Interactive Portal” and for archiving.
- Assisting in the development of links to other archives and collections.

Responsibilities

- The volunteer will be responsible for themselves
- To work with the project team to meet our objectives
- Will not discuss or pass on confidential information
- Will follow the applicable New Forest National Park Authority Policies e.g. Health and Safety (Risk Assessments) and Best Practice at all times
- Work professionally and considerately across various landscapes in the New Forest National Park.

Essential Information

Single/Shared Role	These tasks will be shared between a number of volunteers, but you will be working alone at various points either at home or with support in the NFNPA office.
Estimated preferred hours per week	Flexible; some visits will require a certain amount of time, but volunteers will be able to undertake their own research in their own time
Location	Public and private archives across the New Forest and further afield. At home or office for online research and digitising material.
Training	Induction sessions and all training will be provided.
Expenses	Travel expenses will be reimbursed
Dress code	Office: We aim to have a friendly and “relaxed” office and thus do not have a strict dress code. Please dress appropriately for a busy working office environment. If joining us at a public event branded clothing may be provided (e.g. T-shirt and/or Jacket). If visiting partners or members of the public please dress considerately Field Work: Please dress appropriately for the expected conditions and be prepared for sudden change in weather.
Other Information	The majority of this role is conducted in or around the New Forest National Park. We are seeking volunteers that are able to travel easily e.g. in their own vehicle or via public transport. However a lot of the research can be done at home or in the office so no need to be physically active.

Key Words / Tags

friendly, enthusiastic, practicable, dependable, inquisitive, heritage, archaeologist, problem solver, researcher, community, record keeping, adaptable

How to find out more or register your interest

www.newforestnpa.gov.uk/landscape-partnership
volunteering@newforestnpa.gov.uk

There will also be opportunities to volunteer on other tasks as part of the Our Past, Our future Landscape Partnership Scheme.



For general enquiries contact the New Forest National Park Authority as the lead partner on 01590 646604 or email ourpast.ourfuture@newforestnpa.gov.uk

