

**NEW FOREST NATIONAL PARK AUTHORITY**

**AUTHORITY MEETING – 25 JUNE 2009**

**APPOINTMENT OF AUTHORITY REPRESENTATIVES ON EXTERNAL ORGANISATIONS**

**Report by:** Lindsay Cornish, Chief Executive, and David Stone, Head of Member Services

**Summary:**

This report asks members to consider appointments to external organisations for the period until the next Annual meeting of the Authority in June 2010. A list of organisations and current representatives is set out at **Annex 1** of the report, together with a column showing the results of a survey of members' preferences for the appointments.

**Recommendations:**

**To approve the appointments to external organisations listed at Annex 1 of this report for the period up to the Annual meeting of the Authority in June 2010 on the following basis:**

- a) to re-appoint to all those appointments for which there is no change or only one expressed preference (Annex 1);
- b) make appointments to the bodies referred to in paragraph 6; and
- c) to hold a ballot for the appointment to the Bournemouth International Airport Consultative Committee and Court of Verderers for which there are two candidates for each.

**Resources:**

None

**Papers:**

<b>NFNPA 303/09/09:</b>	Cover paper
<b>NFNPA 303/09/09 Annex 1:</b>	Authority representation on external organisations
<b>NFNPA 303/09/09 Annex 2:</b>	Role descriptions and terms of reference of relevant outside bodies.

**Contact:**

David Stone

Tel: 01590 646645

Email: [david.stone@newforestnpa.gov.uk](mailto:david.stone@newforestnpa.gov.uk)



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**Background**

1. This report asks members to consider appointments to external organisations for the period until the next Annual meeting of the Authority in June 2010.
2. Since 2005 the Authority has been invited to or has sought representation on a number of organisations. Some of these focus on national park activities and functions. Others are linked to local authority business, or regional fora. Some of the organisations are decision-making bodies and others are consultative fora.
3. In order to facilitate the process of appointing external representatives at the Annual Authority meeting, the Chief Executive wrote to members on 29 May 2009 inviting them to state their preferred choices by completing and returning a preference form.
4. All members representing the Authority's interests on external organisations **are expected to report back** to other members on issues of interest that arise, in an appropriate format. Any issues arising from these external contacts which require Authority consideration will form part of a report compiled by the relevant lead officer with input from the relevant member.
5. Members are reminded that, at the Authority meeting on 15 June 2006, the Authority agreed a form of indemnification for officers and members of the Authority against any personal liability that should arise in the course of undertaking authorised business. This covers liabilities which are incurred in the course of acting as a member of an outside body to which they have been appointed by the Authority. Certain exemptions apply, and full details can be found in the report and minutes of the meeting.

**Proposed appointments**

6. A schedule listing all the current appointments is attached as **Annex 1**, together with a column setting out the results of the survey of members' preferences for the appointments. In many cases, members

opted to continue with their current appointments or expressed an interest in filling positions left through vacancies on the Authority following the elections and it is recommended that these appointments be confirmed. Members are also requested to:

- make a new appointment, to the Hampshire Rural Form, together with a reserve member;

and, as no preferences have yet been received in respect of the following:

- appoint a representative to the Hampshire Minerals and Waste Development Framework Joint Members' Group; and
- appoint a reserve on the New Forest Business Partnership.

To assist members who may be interested in volunteering, the role descriptions and terms of reference of the above three organisations are attached as **Annex 2**.

7. In respect of the appointment to the Bournemouth International Airport Consultative Committee and New Forest Court of Verderers two expressions of interests each have been received. It is recommended that members hold a secret ballot in order to determine the Authority's appointments to these organisations.

#### **Recommendations:**

**To approve the appointments to external organisations listed at Annex 1 of this report for the period up to the Annual meeting of the Authority in June 2010 on the following basis:**

- a) **to re-appoint to all those appointments for which there is no change or only one expressed preference (Annex 1);**
- b) **make appointments to the bodies referred to in paragraph 6; and**
- c) **to hold a ballot for the appointment to the Bournemouth International Airport Consultative Committee and Court of Verderers for which there are two candidates for each.**

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**AUTHORITY REPRESENTATION ON EXTERNAL ORGANISATIONS**

**Please note:** Shaded rows indicate where representative is Chairman of the Authority or where re-appointment does not fall due in the current year.

<b>Group</b>	<b>Status</b>	<b>Current Member Representative(s)</b>	<b>Lead Officer</b>	<b>Members' preferences, as indicated by member survey</b>
Bournemouth International Airport Consultative Committee	Representation	Roger Heape	Steve Avery	<b>Roger Heape</b> <b>Alan Rice</b>
Central Hants and New Forest Leaders Group	Representation	Clive Chatters (with Chief Executive)	Steve Avery	<i>Chairman with Chief Executive</i>
Commoners' Dwelling Scheme Panel	Advisory	Roger Heape	Emma Rigglesworth	<b>Roger Heape</b>
Campaign for National Parks	Representation	Bob Morris	Stephen Trotter	<b>Bob Morris</b>
Dorset and South Wiltshire Planning and Transportation Liaison Committee	Observer	Kathy Heron	David Illsley	<b>Julian Johnson</b>
English National Park Authorities' Association	Director; Decision making	Clive Chatters (with Chief Executive)	Lindsay Cornish	<i>Chairman with Chief Executive</i>
Europarc	Mainly representation	Clive Chatters	Stephen Trotter	<i>Chairman</i>
Hampshire and Isle of Wight Local Government Association	Mainly representation; occasional decision making	Ted Johnson	Lindsay Cornish	<b>Ted Johnson</b>
Hampshire Minerals and Waste Development Framework Joint Members' Group	Representation	Kathy Heron	Sarah Applegate	<b>No volunteers</b>
Hampshire Rural Forum	Representation	Vacant – new appointment  Vacant - reserve	Lindsay Cornish/ Steve Trotter	<b>No volunteers</b>

<b>Group</b>	<b>Status</b>	<b>Current Member Representative(s)</b>	<b>Lead Officer</b>	<b>Members' preferences, as indicated by member survey</b>
National Park Authorities Electronic Governance Group	Representation and decision making	Leo Randall	Martin O'Neill	<b>Leo Randall</b>
New Forest Business Partnership	Representation	Barry Rickman Peter Frost (reserve)	Steve Trotter	<b>Peter Frost</b> <i>No volunteers</i>
New Forest Local Access Forum	Representation	Vicky Myers	Sarah Manchester	<b>Vicky Myers</b>
New Forest Court of Verderers	Representation and decision making	Vacant (current informal reporting by Peter Frost)	Lindsay Cornish	<b>Clive Maton</b> <b>John Pemberton</b>
New Forest District Local Strategic Partnership	Representation and decision making	Clive Chatters (with Chief Executive)	Nick Evans	<i>Chairman with Chief Executive</i>
New Forest Ninth Centenary Trust Executive Management Group for New Forest Centre	Advisory and representation	Roger Heape	Lindsay Cornish/ Martin O'Neill	<b>Roger Heape</b>
New Forest Ninth Centenary Trust - Trustee	Representation and decision making	Peter Frost	Lindsay Cornish/ Martin O'Neill	<b>John Pemberton</b>
North Solent Shoreline Management Plan – Elected Members Group	Decision making	Clive Chatters Vicky Myers (reserve)	Steve Trotter	<i>Chairman</i> Vicky Myers (as reserve)
Solent Forum	Representation	Vicky Myers	Stephen Trotter	<b>Peter Frost</b>
South East England Partnership Board (Interim appointment)	Representation and decision making	Clive Chatters	Lindsay Cornish/Steve Avery	<b>Chairman</b>
Chairman, Sustainable Development Fund Panel	Decision making	Barry Rickman	Emma Rigglesworth	<b>Vicky Myers</b>
UK Association of National Park Authorities	Decision making	Clive Chatters (with Chief Executive)	Lindsay Cornish	<i>Chairman with Chief Executive</i>