



SUSTAINABLE DEVELOPMENT FUND APPLICATION FORM

PART A – PLEASE TELL US HOW TO CONTACT YOU

1	Name of Applicant	<input type="text"/>
2	Name of Organisation	<input type="text"/>
3	Contact Address	<input type="text"/>
	Postcode	<input type="text"/>
4	Daytime telephone number	<input type="text"/>
	E-mail Address	<input type="text"/>

PART B – PLEASE TELL US ABOUT YOU OR YOUR GROUP

5 Please provide the following information – X all boxes that apply:

- | | |
|-------------------------------------------|--------------------------|
| Voluntary organisation or community group | <input type="checkbox"/> |
| Public Sector | <input type="checkbox"/> |
| Registered charity | <input type="checkbox"/> |
| Private individual | <input type="checkbox"/> |
| Private company | <input type="checkbox"/> |
| New Partnership (please specify) | <input type="checkbox"/> |

- | | | | |
|---|--------------------------------------------------|---------------------------------|--------------------------------|
| 6 | Do you or your organisation have a bank account? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 7 | Is your organisation VAT registered? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |



PART C – PLEASE TELL US ABOUT YOUR PROJECT

8 Name of project

9 Description of project. Please explain what your project intends to do and how it intends to do it. Please attach any additional information, such as a business plans or drawings to this form.



9 Description of project (continued)

10 Please attach your completed 'Sustainability Checklist' to this application form. Please explain how your project will contribute to the environmental, economic and community well-being of the New Forest National Park

11 Timetable for project:

Likely start date (month/year)

Likely end date (month/year)



PART D – PLEASE TELL US ABOUT YOUR PROJECT COSTS

12 Estimate the cost of project broken down into the following

Type	Description	Cost (£'s)
		2010 / 2011
Paid staff costs (e.g. any professional time which you have to pay for)		
Staff costs given freely to the project (e.g. any professional time given to the project for free)		
Volunteer time (please calculate the monetary value of volunteer time using the hourly rates below) Manager £13.85 Co-ordinator £10.85 Researcher £10.85 Technical Officer £9.29 Administrator £7.75 Clerical £5.46 Labour input £5.00		
Other project costs – please specify and indicate if they are given freely to the project		
Total costs		



13 Please explain how you propose to fund your project

Type	Description	Amount of funding (£'s)	% of total project cost
		10 / 11	
Amount of SDF funds sought (please get advice from SDF Officer on proposed % contribution)	Sustainable Development Fund		
Other sources of funding (please state what they are – indicating where time or goods are given freely)			
Total Costs			

PART E – FURTHER INFORMATION ON YOUR PROJECT

14 How will you measure the success of your project? (e.g. number of people participating, amount of energy saved).



15 Is any permission required before the project can be implemented (e.g. planning permission, ownership of site etc)? Please say what is needed and when it will be agreed.

16 What will happen to the project at the end of SDF funding? Is it likely to continue? (If your project is a feasibility study explain whether it will lead to any future action)

17 Does your project involve a new or innovative way of working?



18 Do you think your project might provide a model for other areas? If so, would you consider getting involved in any promotional work?

19 Does your project address the challenges we face from climate change? If so, how?

PART F – DECLARATION

Please read and sign the following statement:

“I certify that that all the information provided in this application is true to the best of my knowledge. I understand that any misleading statements whether deliberate or accidental could make the application invalid and therefore liable for the return of any money”

Signature

Name printed in block capitals

Date



When completed, please send this form and any supporting documentation to:

**Andy Brennan
Sustainable Development Fund Officer
New Forest National Park Authority
Lymington Town Hall
Avenue Road
Lymington
Hampshire
SO41 0ZG**

or email to sdf@newforestnpa.gov.uk



HOW WE ASSESS YOUR APPLICATION

Your application will be assessed by a Panel of local people who have a wide range of knowledge and experience, representing a range of interests such as community, business, environment, wildlife, agriculture, tourism and recreation. When assessing your application, the Panel will check that your project meets the Sustainable Development Fund criteria. Projects must:

1 Further National Park purposes

Using the 'Sustainability checklist' you will need to explain how your project will contribute to delivering at least one of the National Park purposes

2 Encourage sustainable living (against the test of economic, social and environmental sustainability)

Using the 'Sustainability Checklist' you will need to explain how your project will deliver at least one clear benefit listed under each of the environmental, community and economic headings.

3 Have the support or involvement of local communities

Using the 'Sustainability Checklist' you will need to explain how your project has the support or involvement of local communities.

4 Fit in with local and national strategies

There are a vast range of local and national strategies providing guidance on rural development and sustainability issues. Please talk to the Sustainability Officer for further information on how your project might fit in with these.

5 Meet state aid rules

State Aid rules apply to the amount of public sector funding that can be offered to individuals or projects. Please talk to the Sustainable Development Officer to check whether any rules apply to you or your project and if so what level of funding we can offer you.

Additionally, Defra has asked us to give priority to projects which:

- Involve young people and combat social exclusion
- Encourage links between urban groups and those resident in the National Park
- Demonstrate innovation or best practice
- Leverage contributions from other sources
- Bring organisations together to co-operate in tackling problems or promoting new ideas
- Add value or new dimensions to existing sustainability projects
- Have little access to alternative public funding